

**BROOKLYN PARK TRAVELING
BASKETBALL LEAGUE, INC.
September 2007**

POLICY

- I. Travel team coaches and player selection process policy.
- II. Age/Grade level traveling teams.
 - A. This policy addresses the number of teams at the traveling level that the corporation will sponsor as each age/grade level.
 - B. This policy outlines the rules and regulations that will govern the requirements that must be met to sponsor additional travel or all-star teams at any grade or age level.
 - C. This policy outlines the selection and removal process of coaches.
- III. The league will sponsor and support on an equitable basis one (1) "A" team at each of the following age/grade levels for both boys and girls.
 - A. Fourth Grade
 - B. Fifth Grade
 - C. Sixth Grade
 - D. Seventh Grade
 - E. Eighth Grade

Additional teams may be considered at the discretion of the Executive Board.

Effective 2004 – 2005 Season, Park Center Senior High School will be responsible for establishing 9th Grade Boys & Girls Teams. BPTBL will not be involved in this process as long as the school has assumed this responsibility. 9th Grade Teams will be reviewed on an annual basis by BPTBL's Board of Directors.

- IV. The league may sponsor and support "B" teams from any of the age/grade levels listed in Article III under the following conditions. Any exceptions would be considered on an individual basis.
 - A. Formal approval must be made by the League Executive Board of Directors on behalf of the general league membership. Approval must be renewed before each season.
 - A.1. The Executive Board must agree there are enough players available for filling out an additional team(s).
 - A.2. The ability level is judged to be at a level such that these players could compete at or near traveling levels.
 - A.3. There is enough parent support, including available coaches.
 - A.4. The league would assign the fees for these team(s) and determine the number of tournaments and/or leagues, etc. they could take part in.
 - A.5. Rights and privileges for both "A" and "B" teams shall be equitable as to equipment, uniforms, league access, etc.
- V. Player Tryouts/Player Pools:
 - A. The evaluation committee will evaluate all candidates trying out for travel teams. The designated "A" coach (determine by BPTBL's Coaching Selection process) will be responsible for structuring the tryouts and the activities performed during tryouts.
 - B. The evaluation committee will select the top 16 candidates from the tryout pool. These 16 candidates will form the "A" team pool.

- B.1. All candidates in this pool will be on the "A" or "B" team unless "challenged" by a coach (B.2.)
- B.2. The coach can challenge any candidate because of grounds, and eliminate the player from the team. A challenge must be approved by the Executive Board.
- C. The "A" coach then select from the player pool a maximum of ten (10) players for the "A" team.*
 - C.1. All players from the "A" team pool not selected for the "A" team will be placed on the "B" team with candidates to fill out "B" roster.
- D. The evaluation committee and the "A" team coach(es) will select the "B" player pool, which will consist of the next fourteen (14) best players available, which will include the players from the "A" team pool that are part of the "B" team roster.
 - D.1. Prior to completion of the "B" team selection, a "B" Team coach must be identified / selected.
 - D.2. The "A" team coach and the "B" team coach will then select a maximum of ten (10) players to fill out the "B" team roster.*
 - D.3. "B" team candidates may be required to attend additional tryout sessions prior to final team selection.
- E. Any players dropping or not trying out for either travel team would automatically be placed on a "house" team or cut from the program. Players selected for "A" travel teams must play "A" or be placed on a "house" team or be cut from the program.
- F. The Executive Board will determine from recommendations if there are enough candidates for "B" teams at any level of play.
- G. All candidates are required to attend a tryout session to qualify for the team.
- H. Each player must be contacted within seventy-two (72) hours from the end of the last tryout session, by direct communication from the head coach, as to their status, with instructions as to what to do.

*Exception: if a coach wants to increase the number of players on a team due to a tryout circumstance a request must have Executive Board approval.

VI. Coaches Selection Process:

- A. Application: Any person wishing to be considered for a coaching position must complete an application, and must agree to a criminal background check. **All** coaches, including returning coaches, must apply every year to be considered.
- B. "A" Team Coach Selection: The "A" team Head Coach will be selected through a two-phase process. The President will appoint an evaluation/selection committee that will interview all applicants for the Head Coach position. The selection committee will then recommend the candidate for the coaching position. The Executive Board will make the final selection.

One "A" team coach will be appointed at the lowest grade level and be expected to be Head Coach through the highest grade level that is sponsored by the league. BPTBL expects that the selected Head Coach will be willing to commit to a full 4 years as Head Coach -- this is to maintain a core level or high level of continuity for the league at each grade / age level. However, each year, all Coaches will be subject to review and must re-apply for the Head Coach position for the following year. At the Board of Directors and / or its appointee's sole discretion, the appointment of Head Coach may be changed on a year to year basis. Complaints will be considered through the Complaint Process (VII. below).

- C. "B" Team Coach Selection: The "B" team coach will be selected through a two-phase process. The President will appoint an evaluation/selection committee that will interview all applicants

for the coach(es) position. The selection committee will then recommend the candidate(s) for the coaching position. The Executive Board will make the final selection.

At the end of each year, all "B" Teams are effectively disbanded and the player tryout pool for the subsequent year will encompass all registered players for each particular grade level.

Finally, since the "B" team is effectively disbanded at the end of each season, an individual's appointment as a "B" team coach shall in no way prejudice the player selection process in subsequent years. That is, the child(ren) of any "B" team coach shall have the same opportunity to make the "A" team as any other candidate. If a "B" team coaching vacancy occurs after the "A" team is selected, the Executive Board shall appoint a "B" team coach.

- D. All assistant coaching positions become vacant at the end of each season for all teams.
- E. All coaching candidates will be interviewed during the same time period.
- F. The Vice President–Operations shall have overall responsibility for player evaluations. For each grade/age level, the "A" team coach, shall organize and conduct the evaluation. The Board of Directors is responsible for securing evaluators. Ideally, there will be at least two evaluators. The evaluators and the "A" team coach shall evaluate each candidate and together, determine the "A" team pool. The "A" team coach shall maintain all records of the candidates. The coach will be responsible to contact all candidates when the tryouts have been completed – direct communication (phone or in person) will be required to inform the families of the team selection.

VII. Complaint Process:

- A. The League recognizes the importance of having a process for members' complaints to be heard. At the same time, the League recognizes the importance of supporting its coaches in the many and varied decisions they are required to make.
- B. Member Survey. The Executive Board will develop and administer a survey of all League programs to gauge opinion regarding league operations, facilities, equipment, coaches, etc. The results will be summarized and used to assist in improving the League's product.
- C. Player/Parent Concerns. The League is open to all member questions. Any player/parent concerns should first be discussed with the coach. If the player/parent is not satisfied with the outcome, they should approach the Player Agent. If a satisfactory outcome is still not reached, the player/parent may wish to file a formal complaint with the Coaches Review Board.
- D. Coaches Review Board. The Coaches Review Board will be appointed by the President, and will consist of at least one Executive Board member and up to two (2) coaches who are not members of the Executive Board. The Coaches Review Board will review the Member Surveys and discuss constructively with each coach.
- E. Formal Complaints. All formal complaints must be submitted in writing to the attention of the President. The formal complaint will be reviewed by the President and referred to the Coaches Review Board. If the complaint involves the President, the Vice President of Operations will review the complaint. The President will temporarily appoint a replacement for any member of the Coaches Review Board who has a conflict of interest. The Coaches Review Board will act on all formal complaints referred to it by the President.

Final disposition of the complaint will be rendered by the general membership (who have voting privileges) if the coach against whom the complaint is filed so chooses, or by the Coaches Review Board, with Executive Board Approval. To avoid a conflict of interest, all members involved in the matter are ineligible to vote. Any disciplinary action should be progressive, with removal of a coach only considered for the most serious or repeat offenders. Coaches will not be put in a position of defending judgmental decisions or choices.

VIII. Policy

All traveling teams, at all sponsored levels, must abide by League Policy. Any deviation from League Policy would void their membership in the league. Reinstatement must be recommended by the Executive Board and approved by the voting membership. The "B" program at each grade would have to be approved each year along with the guidelines spelled out in this document.

All players must provide birth certificates and school report cards to prove age and grade level. All parents and players must sign the commitment statements prior to the start of evaluations and tryouts. Scholarships are only available under extreme circumstances and must be approved by the Vice President of Operations and/or the League Executive Board of Directors. League equipment and uniforms can only be used for league-approved functions. Insurance coverage is only in effect for players/coaches in sanctioned events.

All equipment must be turned into the equipment manager within two (2) weeks of the end of the playing season complete and clean.

BROOKLYN PARK TRAVELING BASKETBALL LEAGUE, INC.

President: _____ **Date** _____

V.P. of Operations: _____ **Date** _____

V.P. of Administration: _____ **Date** _____

Secretary: _____ **Date** _____

Treasurer: _____ **Date** _____

Director-at-Large: _____ **Date** _____

History:

- v1.0: Adopted September 2001
- v2.0: Adopted October 2005
- v3.0: Adopted September 2007